

N320

Potomac Squash Club

Board of Directors

Minutes

December 3, 2024

Members Present: Basil, Karl-Erik, Keith, Tim, Tom, Zia

Opening of the meeting (Bartol)

Tim opened the meeting with a brief statement on the day's agenda.

Approval of minutes from the 11/12/24 meeting (Choudhury)

The minutes were approved by the Board unanimously.

Treasurer's Report (Hartman)

Cash in hand as of 12/3/24 was \$149,870, compared with \$190,311 last month. The reduced figure largely reflects payment of \$40,000 to the club project contractors.

Membership gains and losses

Total membership remained at 126.

Updates on ongoing projects:

Construction Project Status (Basil)

o Status:

- a. The project is still underway and much behind schedule. This is largely due to the contractors (Smith Metro) failure to complete the work as scheduled.
- b. Masonry outside the exit door was not up to standard,
- c. Significant internal work needs to be completed.
- d. County inspection did not take place due to scheduling conflicts between the county and Smith Metro.

o What still needs to be done.

- Remaining work includes: railings, drywall, stair treads, some painting, shoe moldings, and a few other items, including masonry work outside the exit door. Some rework is also needed: in particular reseating the exit door and improving the exterior work surrounding the exit door..
- The Board reviewed a draft letter proposed to be sent to Smith Metro (the contractor) on incomplete work listed above demanding that it finish the project within a specified date. The board voted instead to ask Tim to call the contractor, to let him know about the Board's

unhappiness over the status of the project and to negotiate some means to overcome the current bottlenecks.

#### Status of Squash Works Cutover (Tim/KE)

o No change from last meeting. The site is working well except the second name has to be shown in reservation, which has yet to be fixed. Monitor at club is not working

#### Heights School/PlaySquash Rental status (KE)

The contract is active, but Jay signed the previous agreement on terms that were changed by Karl. Karl will send Jay the modified contract for his signature.

#### Steam Room and Electrical problems (Friedman)

o Update.

The PoolPeople repaired the switchboard and related hardware, but the system is not working because of faulty outlets/connections. Tom was authorized to engage Tristar to look into the problems and get the repair needed done.

#### Proposed PSC Party for 12/10/24

o A members briefing session on club construction project will be held by Tim on December 10 instead of the annual party. Tim will send an RSVP invitation to members.

#### Rule change for use of steam room for dress change by male members

Rule for using the steam room for changing by men is now eliminated. Appropriate signage notifying the change will be put up by Tom.

#### Next Board meetings Zoom or Hybrid:

📅 Tuesday, Jan 14, 7-9 p.m.