

**Potomac Squash Club**  
**Board of Directors**

Minutes

July 16, 2024

Hybrid: in person and via Zoom

Present: Basil, Tim, Syed, Zia, Preeti, Keith, Karl-Erik

Opening of the meeting (Bartol)

- Tim opened the meeting with the announcement that Jim Cannon formally resigned from the Board.

Approval of minutes from the 06/13/24 meeting (Bartol)

- The minutes were approved unanimously.

Treasurer's Report (Hartman)

- Membership dropped by a net of three members.
- Net increase in club account from \$216,986 (6/12) to \$237,029 (7/15) • Keith will come up with a proposal defining active and inactive members.

Membership gains and losses (Prabhu)

- One new member has joined.
- One other will join in fall, with two other potential members likely to join later.

Updates on ongoing projects:

Construction Project (Basil)

- Basil and Tim met with three contractors with three bids, all falling within a close price range. While one bidder can start work as early as August, the other two can start in September.
- Construction permits are valid for one year after the permit is approved.
- Major issues during construction include shutting down court three during construction, controlling building access during construction of the emergency exit outside court three, providing access to court 2 (a tunnel), providing access to court 1 (closing off the mens' bath and shower areas) and ensuring that neither court floors nor walls are damaged during construction.

- A week or two will be needed for inspection of the work area.
- There are several issues such as insurance, workers compensation, and the small size of one of the contractors, which need to be resolved after discussion with the bidders.
- Timing of construction is important. It would be good to have the work completed by September when the club members return from vacation. Otherwise, the project may need to be delayed till June next year.
- Next steps: finalize insurance issues (Keith and Smith Metro), arrange for payment (Keith and Smith Metro), get commitments from sub contractors to provide key materials on time (steel beam and stairs) (Basil and Smith Metro), email to board members on vendor selection, cost, timing, and a probable Board meeting on approval. (Tim)

#### Results of Property Tax Appeal (Hartman)

- Montgomery County real estate taxes will be reduced over three years by \$2,300. This is less than what would have been paid had the lower assessment of property value not been implemented.
- Our contractors says, and Keith agrees, that an another appeal should be made to gain additional savings related to the unbuildable areas in the PSC lot. The Board approved Keith's proposed new appeal.

#### New items:

##### Proposed PS X-Day Tournament in November (Tim)

- Only for women, the tournament will take about 4-6 days.
- Jay Naseem has yet to come back with a firm proposal. Jay will handle the whole tournament end to end. (The event will be called Charlie Gunn memorial tournament.)
- Tim will ask Jay for further details in an email on finances (revenue, expenses, some reimbursement to PSC, using PSC name in the tournament venue, etc.)
- Steam Room work. (Tim)
- Tom asked the steam contractor to visit. No report on whether the contractor visited the steam room yet.
- Club TV

- Comcast team visited, and checked cable connection which was fine. But the TV is not working. The TV will be removed by Syed.
- Approved purchase of a new TV. Also agreed to create a group (Syed, Tom, and Keith) to propose what services to provide to members on that new TV. Syed to lead the effort.

Next Board meetings Zoom or Hybrid:

- Tuesday, August 6, 7-9 p.m.