

N288

Minutes of Potomac Squash Club Board of Director Meeting

Date/Time: October 10, 2023; 7-9pm

Place: In-Person and Zoom

Next Board Meeting is scheduled for November 7, 2023; 7-9pm.

Attendees:

Tim Bartol, President,
Jim Cannon, Secretary
Keith Hartman
Tom Friedman
Charlie Gunn
Karl-Erik McCullough (KE)
Zia Choudhury
Basil Herzstein
Priti Prabhu

Documents Provided for Board Meeting:

- Draft Agenda for September 19th Meeting
 - Minutes from August 8, 2023, Meeting
 - Proposed Plan for Fix of Club Deck (email and attachments sent to entire Board on 9/15/23 from Tim Bartol)
 - Summary of the Changes
 - Ground Floor and First Floor Proposed Plans with “blowups” of these plans for the new stairs/landing & Exit Door
 - KJD Architects Memo dated 28 August 2023 “Inspection and as built survey of the PSC”
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- **Opening of the Meeting (Tim Bartol)**
 - **Approval of the minutes from August 8, 2023 (Tim Bartol)**
 - Approved unanimously.
 - **Treasurer’s Report (Keith Hartman)**
 - Membership Status
 - Total Members 130
 - 101 Active members
 - 27 Inactive members
 - 1 honorary + 1 inactive temporary member
 - Budget – Current M&T balance: ~\$1,830
 - Montgomery County Taxes & Insurance paid in September 2023

- **Membership Gains and Losses (Priti Prabhu)**
 - *Court Usage was at 27%*
 - *1 new member joined and potential members continue to be pursued*
- **Updates on Ongoing Projects**
 - No updates on ongoing projects
- **Updates on Ongoing Maintenance Projects/Issues**
 - No updates on ongoing maintenance projects/issues.
- **Updates From Board Members on Action Items from Previous Board Meetings**
 - **PSC Compliance with Montgomery County (MoCo) Codes (Tim Bartol)**
 - Tim Bartol’s email Friday, September 15, 2023, summarized the nature of the changes to install a new exterior Exit door off Court #3 and repairs to the Existing Deck:
Why are we proposing these changes?
 - **The primary reasons are safety and code compliance** (hard to separate the two):
 - The deck is considered unsafe by the county in regards to its supports and in regards to stair design and railing height.
 - We have one exit on both floors, but we need a third. There is too much distance from parts of the club to the current exits.
 - **But, as well:**
 - If we are going to rebuild the deck entirely, expanding it allows for a simpler (and more attractive) design.
 - The new, more prominent, stairwell line allows for the building of a decent sized “bleacher” section on the first floor, from the end of the stairs to most of the way to the current water cooler.
 - **Impacts of these changes:**
 - Material cost (see below).
 - Cutting the workout space available beneath the deck by around 50% (though it should be possible to more than make up that loss by moving some of the workout equipment to the back of the new deck).
 - Removal of some/most of the club information that currently hangs on the wall where the new door will be.
 - **(Estimated) cost of this proposal:**
 - We just got the final design and haven’t gotten it priced yet. But we estimate the cost to be in the neighborhood of ~\$75,000-80,000.
 - **Board approved for Basil Herzstein man to proceed with this project to develop with the architect detailed plans that could be used to obtain bids for these projects**
 - Further, the Board authorized the start of an effort to include PSC members in the consideration of the expansion of the woman’s locker room; this effort will

include Priti Prabhu and other women members along with the inclusion of the architect to develop options and ideas for such an expansion.

- is to be included in this effort to determine if there the cost benefits and risks of the project at the same time

- **Club Locker Cutover versus Squash Works Functional Upgrade (Tim Bartol)**
 - Tim Bartol contacted the owners of SquashWorks about a request to view the source code and any associated infrastructure to (1) either create some new code by PSC members or (2) to take over the commercial rights to the code set.
 - The SquashWorks Owners responded that for \$900 PSC could buy and own the code and were free to develop the software as PSC sees fit.
 - Tim Bartol directed Treasure Hartman to send the payment to SquashWorks
 - Tim Bartol advised the PSC Members, who volunteered their interest in improving the code, of the purchase and ownership by PSC
 - Srinu Guruswami will take the lead on this project with other PSC members
 - Tim requested their engagement on reviewing the code and contacting SquashWorks owners with any questions, and,
 - Tim requested them to come up with a code development plan

- **PSC Facilities (Charlie Gunn)**
 - No ongoing PSC Facilities issues currently.

- **Website Information (Jim Cannon)**
 - The PSC Website has been updated as discussed and approved by the Board.
 - One additional change made during the Board Meeting was to clarify the directions to PSC to remove reference to the Islamic Center as this information added confusion; directions now refer just to the adjacent State Police Barracks and PSC locations

- **New Items:**
 - **New Cleaner for Club Facility (Tom Friedman)**
 - Busy Bee has been contacted by Charlie Gunn following discussions between Tom and Charlie as to improvements needed in the performance of this contract
 - Charlie has advised Busy Bee of the improvements needed by the contractor and if the improvements are not satisfactory, then PSC can pursue other contractors.

 - **Bullis School Request for Squash Program at PSC (Karl-Erik)**
 - Karl-Erik is awaiting more detailed information about the scope of this request from Nouran El Torky to determine the availability of the courts, liability issues and details as to the administration at PSC of this Squash Program

- **Action Items – “To Do List” Summary**

- The Board authorized Basil, Keith, and Tim to proceed with activities to investigate and identify options to address the club improvements issues: deck, stairs/landing, & women's locker room expansion.