

Minutes of the 4th Meeting of the 2022-2023 PSC BoD

Time: July 5th, 2022 at 7 p.m.
Place: Via Zoom

Approved
Anton Briggs

Attendees:

Anton Briggs
Tim Bartol
Steve Weber
Karl-Erik McCullough
Zia Choudhury
Charlie Gunn
Thomas Friedman
Keith Hartman

Documents for the meeting:

- N251 Draft Minutes from Meeting 06-08-22.
- N253 Notes/Pix on Club Cleanliness

Opening of the meeting (Bartol)

Focus of this meeting: discussion about club cleanliness, miscellaneous.

Approval of minutes from the 06/1/22 meeting (Briggs)

Approved

Treasurer's Report (Weber)

Club currently has \$17,972 in checking account and \$154K in the Vanguard account. Since Vanguard is now paying 1.3% interest on the balance, he has moved more over to that account.

Regarding membership dues for this quarter, only three are still unpaid. Steve will follow up with these members.

Membership gains and losses (Prabu)

We currently have 101 active and 33 inactive members.

Three members cancelled their membership. Since the last meeting, there have been 2 potential new member inquiries.

With 134 total members we have a projected annual revenue of 92K, at this rate.

Court usages remains consistent at about 24-25% utilization.

Updates on ongoing projects:

- ETSA Contract (McCullough)

Karl-Erik is waiting on confirmation from Nouran that insurance processing is complete with regard to a correction to the Club's name on the documentation. Karl-Erik will touch base with her once a week to see how this progresses.

On another note, Nouran asked about having a locker to leave stuff. This would be a similar arrangement to what Jay had when he would leave racquets and other items in an unlocked locker for members to pick up. We agreed to allow her to have one of the day lockers upstairs. Steve recommended using a combination lock for increased security while still providing access.

- Cutover to Club Locker (Bartol)
Tim has not had time to make any progress due to family health issues taking priority over these last few weeks. He will continue to work on this and provide updates.

Updates on ongoing maintenance projects/problems (Gunn):

- Fixed latch on court 3 so that the door does not open when contact is made with the back wall.
- Cleared drainage out front and found the pop-up
- Charlie's plans to regrout part of shower

Discuss club cleanliness:

- Document provided
Tom provided a document with some photos of dust on the courts and hair in the showers after the club was supposed to have been cleaned the night prior.
- Is document representative?
- If so, is club still clean enough to meet our needs?
- If we want better:
 - What are terms of our current contract?
 - What should they be?
 - Can we get better? From whom? At what cost? Tim mentioned that it may not be a buyer's market so we may want to take that into consideration for the upcoming contract renegotiation.
- Separate question: cleaning time and frequency:
 - Have had request to move cleaning back to 9:30 p.m.
 - Had had request to reduce cleaning frequency from 3X to 2X or 1X per week.
 - Comments? Contract has frequency at 3 times per week for 4 hours. During covid phases, it didn't appear that they were there the full 4 hours.
 - How does this question intersect with prior cleanliness question?
- Next steps:
 - discuss and decide whether follow-up is needed
 - and, if so, what steps, carried out by whom.

Charlie and Tom will meet with Busy Bee to bring up our concerns and then monitor any changes.

Next Board meetings via Zoom: schedule: Tuesday, August 9 from 7 to 9 pm?

Adjourn