

POTOMAC SQUASH CLUB HOUSE RULES

- 1. The primary House Rule for the Potomac Squash Club affirms that, at all times, Members use the Club and its facilities with safety, camaraderie, respect and courtesy for all other Members, Guests, and the PSC squash professionals.**
2. The Club is open to members in possession of entry cards. A card is for the sole use of the member to whom it has been issued. Each member is only entitled to have one card at any time; two dues-paying adult members of a family membership may each possess a card at the same time. A lost card is to be reported upon discovery of the loss and will be promptly canceled within the Club entry system. A replacement card will be issued for a nonrefundable fee to be set by the Board of Directors.
3. The building is to be cleaned on a regular basis by a contractor. However, each member of this club community is urged to help in keeping up the appearance and safety of the premises. This includes, but is not limited to, placing used towels in the laundry basket; placing all trash in one of the trash baskets, and using antiseptic wipes after use of athletic equipment and mats.
4. Players should help ensure the availability of clean, dry towels by advancing the towels in the laundry, preferably before playing.
5. For safety, players shall keep all exits free of impediments, keep the stairwells and all exits clear of equipment, trash, etc., including the lower stairs behind Court 3.
 - a. Court use is for squash play and warm-up only.
 - b. Members may not make reservations more than three weeks in advance.
 - c. A member shall not reserve or play during consecutive or overlapping court slots, with one exception: four players may sign up for two courts for round robin play. The four players shall not reserve additional consecutive or overlapping slots.
 - d. Cancelled matches and clinic participation (when available) shall be promptly removed from the booking system, preferably at least two days before the scheduled time.
 - e. A court session must be reserved by two players. However, non-Prime-Time use of courts for “practice” or “rehab” by a single player is allowed by booking a court with the “partner’s” name as “practice” or “rehab” in the Directory.
6. Membership classes, fees, and privileges are enumerated in the latest versions of the PSC Membership Class documents (N51 and N52). Understanding of the Membership Class documents is the responsibility of each member.
7. All members shall follow the provisions in the latest version of the PSC Guest Policy document (N53). Understanding of the Guest Policy document is the responsibility of each member.

8. Members may arrange for squash instruction by professionals who are listed in the Club directory. The court shall be reserved by the member using the squash pro as the player's partner.
9. Players and guests shall not double park in a manner that makes it difficult for other cars to exit, nor park on the roadside. Overflow parking is available in the State Police lot.
10. No person is allowed on the courts unless wearing non-marking rubber-soled shoes **and** protective eyewear. No gear shall be used that can lead to marking of or damage to the courts. This especially forbids wearing street shoes on the court and playing with racquets that do not have non-marking bumper guards. Injuries occurring on a court during or surrounding play, clinics or lessons are not the responsibility of the Club, including, but not limited to, any violation of these House Rules. Any cost of court repair or remediation may be billed to the responsible party by the Board of Directors.
11. Players and observers (when allowed) shall not partake in distracting behavior, make loud noises, or use foul language on the courts or in the viewing and lounge areas.
12. The Club is not responsible for the loss of personal property on the Club premises.
14. A player finding a left-behind racquet or other piece of squash equipment should place the item(s) in a safe place (e.g., his/her locker or the Lost and Found shelf in the men's locker room) and post a note on the bulletin boards.
15. The strictly limited use of alcoholic beverages that are brought by a Member or his/her Guests shall be permitted on the premises. Each Member shall be responsible for the strict supervision of the use of his/her own beverages and his/her Guests. Under no circumstances shall alcoholic beverages be provided to minors under the legally permitted drinking age. The Club is not responsible for injury or accidents on Club grounds or after leaving Club grounds related to or associated with alcohol consumed at the Club.
16. The last member to leave the Club shall turn off all the non-automatic lights, regardless of the time of day.
17. All furnishings, equipment, and other property of the Club are to be used exclusively by the Members and their Guests and must not be loaned or removed from the Club premises at any time. The equipment shall be returned to its proper location following use.
18. Use of the Club membership directory shall be for designated Club purposes only.
19. Violation of the House Rules is subject to review by the Board of Directors. Sanctions imposed by the Board of Directors shall be final and may include, but not be limited to, suspension of the member in violation, and dismissal of the member from the Club.
20. Acceptance of applications for membership to the Club is at the sole and final discretion of the Board of Directors, and, among other criteria, may be contingent on the applicant's known history of respect for the Club's House Rules, including safety, camaraderie, sportsmanship, and courtesy for all Members, Guests, and the PSC squash professionals.
21. Interpretation of any of the House Rules is the purview and discretion of the Board of Directors.
22. These rules are subject to change by the Board of Directors. In case of change, the Members shall be informed by posting of the new Rules at the Club and by electronic communication.

POTOMAC SQUASH CLUB GUEST POLICY

The purpose of the PSC Guest Policy is to enhance the enjoyment of members by maintaining collegiality with non-members, to promote the game of squash to friends and family of members, and to encourage non-members to join, all while responsibly maintaining the advantages and privileges reserved for the dues-paying members of the Potomac Squash Club and preserving the fiscal integrity of the club.

1. A member is allowed to make a maximum of two guest reservations per month to play at the club (the two guests per month rule).
2. The hosting member shall file all required waivers for a guest before reserving a court with the guest.
 - a. The hosting member's full name shall appear at the top of the waivers.
 - b. The blank forms are accessible from the PSC web site and the bulletin board by the front entrance to the Club.
 - c. The waivers are valid for three years from the date of signing.
3. The hosting member shall provide the guest with copies of the House Rules, the Guest Policy document, and any other pertinent documents prior to the time of the guest's first match. The Guest is responsible for reading and following the provisions in these documents.
4. The hosting member takes full responsibility for the compliance of his/her guests with all PSC rules and policies.
5. The hosting member is required to sign up the guest on the reservation system using the guest's full name.
6. The guest is subject to all rules and policies of the PSC. This includes health requirements, such as immunizations.
7. Any individual guest may not have access to the courts (a) more than twice per month and (b) more than two months per year. Visitors desiring more frequent opportunity for play should consider PSC membership.
8. Members are encouraged to avoid playing guests during court periods designated as Prime Time in the court reservation system. The Membership Committee shall monitor guest usage during Prime Time periods. The Membership Committee has the authority to limit guest usage during Prime

Time if it believes that such usage is significantly reducing members' access to court times.

9. The hosting member and the guest must be present at the PSC at the same time.
10. Club members whose club experience has been adversely affected by the presence of a guest should contact the Board for redress.
11. Guests playing at a PSC sponsored tournament or engaged in practices for that PSC sponsored tournament are exempted from the play limitations imposed upon other guests, but only for the purpose of involvement with the PSC sponsored tournament. This exemption shall include local and regional tournaments that are endorsed by the PSC and played as an individual match at the PSC. Tournament players are considered guests of the PSC and must follow all the provisions for PSC guests. The PSC Tournament Organizer shall be the host for the visiting players and shall fulfill all the responsibilities for hosting them as guests, including compliance with all PSC rules and policies.
12. Also exempted from play limitations are PSC opponents playing National Capital Squash League matches at PSC. Visiting team members are considered guests of the PSC and must follow all the provisions for PSC guests. The PSC team captain shall be the host for the visiting players and shall fulfill the responsibilities for hosting them as guests. The PSC Team Captain shall provide each visiting team captain with copies of the House Rules, the Guest Policy document, and any other pertinent documents prior to the first team match at PSC. The visiting team captain is responsible for the team members' compliance with all PSC rules and policies.

Booking of team matches shall be limited to Courts 2 and 3. Court 1 shall be available for reservations by PSC members.

13. All members are encouraged to watch for violations or abuse and report to the Board members. Individual Board members are obligated to advise members who are in violation.
14. Further modifications to this Guest Policy may be permitted as follows:
 - a. The two guests per month rule may be modified to allow more guest privileges to the friends and family living more than 80 miles from the PSC.
 - b. A potential new member may play up to two matches before deciding whether to join the Club or not.
15. This Guest Policy is subject to change within the purview of the Membership Committee and/or the Board of Directors. The Membership Committee and/or the Board may change any or all of this Guest Policy for any reason, including if they deem that any part of this Guest Policy significantly reduces availability of court time for members or places an undue burden on other members' enjoyment of the Club.

16. The Membership Committee reserves the right to make special exceptions on a case-by-case basis. The Membership Committee shall examine any proposed exception for its impact on the members, especially if it might constitute excessive, consistent, and regular use of the courts by guests. The definition of excessive, consistent, and regular usage shall be determined by the Membership Committee and/or the Board in their sole judgment. A guideline for the definition of "excessive" shall be when a guest uses the courts beyond the limits described above.
17. Any and all interpretations regarding this policy shall be the prerogative of the Membership Committee and/or the Board of Directors, in their sole judgment. Members may appeal a decision of the Membership Committee to the entire Board, whose decision shall be final.